

BACK-TO-SCHOOL GUIDE

To get the most out of your Naviance partnership, we recommend incorporating these tips into your back-to-school plans and taking advantage of new features, many of which were user recommended.

Account Cleanup Checklist

- Update Welcome Messages and Custom Links.
- Update School and District Scholarship Lists.
- Activate Naviance eDocs (early August) and choose whether to opt-in to the Common App Integration.
- Join the Counselor Community to engage in discussions with your peers.
- Get familiar with the new way of providing feedback called Naviance IDEAS.
- Update Common App Matching Tutorial [video](#).
- Remove language referencing Family Connection from home screen and other customized content.
- Share information with teachers regarding Teacher's Desk enhancements.
- Update relevant surveys, staff access, and student group membership.
- Review and update RepVisits settings and availability for the new school year.
- Take the [College, Career and Life Readiness Diagnostic Assessment](#) to see where you may have gaps in supporting the six CCLR competencies.

To learn how to perform the above tasks, please see [this presentation](#) in the Help Library for more information. (Make sure you are logged into Naviance to access the link)

In addition, take advantage of *RepVisits* and *Counselor Community* to stay informed and connected with the Naviance Community and Higher Education admissions counselors.
[Get Started with RepVisits and Counselor Community](#)

Highlights for 2019-2020

Reimagined Reports

This fall, several reimagined reports will be available in your subscription. Success Planner reports will come first, helping district and school staff manage Individual Learning Plan progress and other programs more effectively. Look out for an announcement in Naviance!

- Key Metrics Highlighted
- Consistent Experience
- Easy-to-Read Data



Application Details: College Application Details

An overview of the application details per student at your school. The college applications details focuses on the details of the application, while the supplemental materials focuses on the status of documents needed for the applications.

View

College Application Deta	By Student	Student Name	ID#	CA Matched	FERPA Waiver	Game Plan Pathway	# active apps	# submitted apps	# overdue apps	Nearest deadline	# accepted	View
		Abdelrahman, Nader...	#2349...	Yes	Waived	4yr degree	4	2	1	01/18/19	1	View App Details
		Ackermann, Francis	#3458...	No	Waived	2yr degree	2	2	0	01/18/19	0	View App Details
		Alton, Oliver	#3458...	No	Waived	2yr degree	2	2	0	01/18/19	0	View App Details

One of the new Success Planner reports with key metrics highlighted and sortable columns of data

eDocs and College Planning

Several enhancements are coming to eDocs and the college planning process.

eDocs

- Missing requirement notifications when submitting Common App forms
- Notifications for teachers each time a student adds a letter of recommendation request
- Error messages with steps to correct the issue
- Application type (ex: Regular Decision, Early Action) limited to options available at that institution

College Planning

- Ability to import preACT scores
- Scholarships flagged as past due in Naviance Student
- Ability to exclude past due scholarships from student searches

- Updated college profile data and alignment of data across the educator and student experience

Look for announcements in Naviance when these features are available in the coming weeks.

The screenshot shows the Naviance Student interface. At the top, there is a dark teal header with the Naviance logo and the text "Naviance | Student". Below the header is a red error message box with a white 'X' icon. The message reads: "Matching Error: Sorry, your date of birth in Naviance does not match with this [Common App](#) account." Below the error message is a white box containing two bullet points: "• In Common App: Click the Common App tab. Correct your date of birth. Click Continue to save" and "• In Naviance Student: Click on the About Me Tab and My Account. If your Date of Birth is incorrect or not listed, please contact your counselor." Below the error message box is a dark blue section titled "Colleges I'm applying to". Below this section is a blue box with a white triangle icon and the text "Did you change your mind about applying to Common App schools?". Below the blue box is a yellow box with a white information icon and the text "Your parent/guardian must give you consent for you to request transcripts. Contact your counseling office if you think this is a mistake".

A Common App matching error in Naviance Student with instructions for correcting the issue

Reimagined Course Planner

The reimagined Naviance Course Planner will be available later this school year. The new Course Planner enables students to create a coherent sequence of courses that align to career pathways, and allows educators to easily track when student progress towards graduation requirements and educational goals. Get in touch with your Account Manager for an early preview! If you already have Course Planner, then plan your migration now. Call 1-866-337-0080 for more information.

[← Back](#)
Create New Course Plan
[Print](#)

Naviance High School
Recommended High School Plan [Rename](#) Status: **IN PROGRESS**
 (Primary)

Credits Required

24

In Your Plan

4



Last Edited: 12/17/2018 09:58 AM [View Activity](#)

You Still Need

20

Completed

0

Add / Edit Courses in Your Plan [Submit For Approval](#)

Add courses in order to submit, scan, or print this plan.

Primary Cluster

STEM
▼

Primary Pathway [School Guide to Pathways](#)

Engineering and Technology
▼

REQUIREMENTS	9th Grade	10th Grade	11th Grade	12th Grade
STEM Engineering and Technology 1 credit + add courses	Engineering I 1 credit 	Engineering II 1 credit 	Technology I 1 credit 	Technology II 1 credit
English 4 Credits + add courses				
Mathematics 3 Credits + add courses				
Science 3 Credits 3 Credits in plan + add courses	Fulfilled by Pathway Engineering I 0 credit DE PATHWAY	Fulfilled by Pathway Engineering II 0 credit DE PATHWAY	Fulfilled by Pathway Technology I 0 credit DE PATHWAY	

Questions / Comments

Counselor Name YESTERDAY
Looking good!

You FRIDAY
What do you think?

[Add a Comment](#)

Favorite Clusters and Pathways

CLUSTER

- Science, Technology, Engineering and Mathematics

Your Assessments

Career Cluster Finder

Your Top Clusters

- Agriculture, Food and Natural Resources
- Arts, Audio/Video Technology and Communications
- Transportation, Distribution and Logistics

Career Key

Most dominant personality type

The redesigned Course Planner enables students to align their courses with career pathways

Naviance CCLR Live by Kaplan

Students have access to a series of engaging live-streaming and video on-demand courses by Kaplan to develop the mindsets and skill sets needed to succeed in life. All courses support the Naviance **College, Career and Life Readiness (CCLR) Framework** for student success. The following courses are available for your students to watch now for free. Look for information about additional courses in Naviance in August.

- Extracurriculars and College Applications
- Study Skills Bootcamp
- Stress and Anxiety 101
- Comedy and Failure

Share the free **on-demand courses** with your students!

Enhanced Support

Live Chat with Support

Chat live with Naviance Support Services for quick answers to your questions. Available now!

How to Get There: Home Page >  > Browse Help Articles > Contact Support



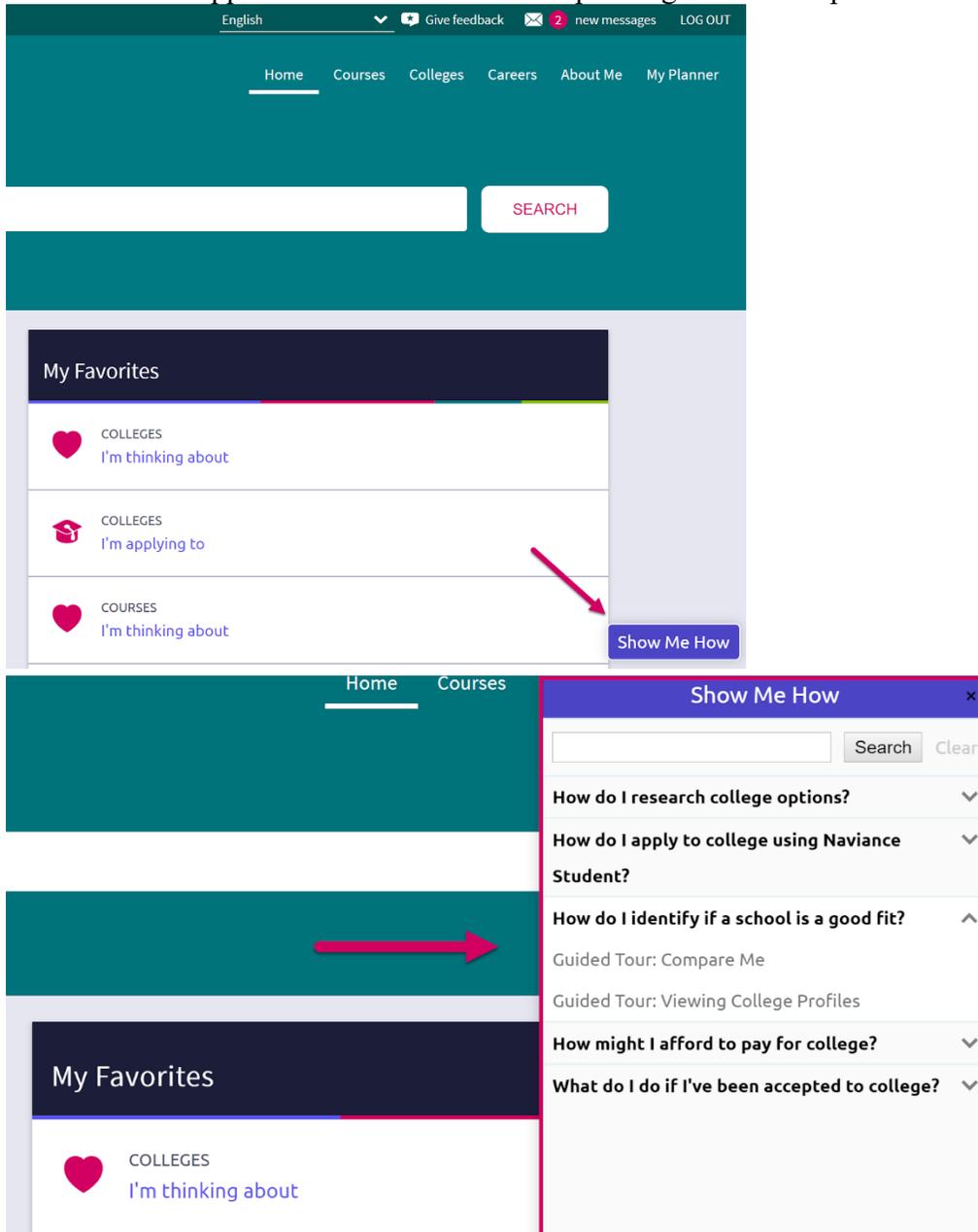
Contact Our Support Team

<p>Open a Support Case</p>  <p>Are you having trouble with Naviance? Open a support case and one of our agents will be happy to reach out and help.</p> <p>Open your case now</p>	<p>Chat with an eDocs Specialist</p>  <p>Do you have a question about college applications or other features of eDocs? We have friendly eDocs Specialists ready to chat with you.</p> <p>Get help with eDocs</p>	<p>Chat with an Agent</p>  <p>Do you have a questions about Naviance outside of eDocs? Our agents are ready and waiting to answer your questions.</p> <p>Get help with Naviance</p>
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Naviance staff users can chat live with a Support representative between 8:00am - 7:00pm EST Monday - Friday

Guided Tours: Introducing “Show Me How” for Students

This fall, students will have in-product guidance on how to complete key tasks. The “Show Me How” box will appear in Naviance Student explaining how to complete certain tasks.



A look at where students will access the “Show Me How” guided tours
We wish you a great year ahead!